

**MINUTES OF THE RCEA EXECUTIVE COMMITTEE MEETING**

**RCEA Office, 5300 Canotek Road, Suite 100, Ottawa, ON**

**April 17, 2019**

**5:00 p.m.**

**Members Present and Absent:**

<b>NRC:</b>		Present	Absent
Fraser, Cathie	President, RCEA	√	
Zaluski, Marvin	1 <sup>st</sup> Vice-President, Ottawa, DT	√	
Lévesque, Michelle	2 <sup>nd</sup> Vice-President, Montreal, HHT	√	
Holbrook, Bernard	Treasurer, Ottawa, MSS	√	
Birt, Michael	Ottawa, AST	√	
Fletcher, Shaun	Ottawa, AERO		√
Hewitt, Daniel	Ottawa, DFS	√	
Pelletier, Cara	Ottawa, HHT	√	
Whetter, Allan	Ottawa, ASPM		√
Bricault, Kevin	Boucherville, AST		√
Cloutier, Martin	Edmonton, NANO		√
Condie, Janet	Saskatoon, ACRD		√
Desjardins, Véronique	Boucherville, IRAP		√
Ei Bahh, Bouchaib	Charlottetown, ACRD	√	
Fahlman, Jason	Vancouver, EME		√
Gallant, Jeffrey	Halifax, HHT		√
Kalinic, Marijana	Montreal, HHT	√	
Macfarlane, Michelle	Oakville, IRAP	√	
Santos, Nelson	London, AST		√
Simard, R.-Michel	Saguenay, ASPM		√
Thompson, Shannon	Winnipeg, IRAP		√
Todd, Andrea	Saskatoon, ACRD	√	
Tom, Roseanne	Montreal, HHT	√	
Walsh, Doug	St. John's, KITS		√
Webber, Ralph	Penticton, HAA	√	

The meeting was called to order at 5:00 p.m. Cathie Fraser, chaired this meeting.

1. **Approval of Agenda of the Executive Committee Meeting of April 17, 2019**

**MOTION:** “That the agenda of April 17, 2019 be approved.”

Moved by M. Zaluski, seconded by C. Pelletier

**Approved**

2. (a) **Approval of the Minutes – Executive meeting February 26, 2019.**

**MOTION:** “That the minutes of February 26, 2019 be approved.”

Moved by M. Birt, seconded by M. Zaluski

**Approved**

(b) **Business arising from the Minutes of February 26, 2019.**

**MOTION:** To amend Policy 10 e) of the RCEA Policy Manual as follows:

- e) Notwithstanding the above, members of RCEA committees may submit claims against cost as a result of attendance at committee meetings. Such claims shall be reviewed by the Treasurer, who will submit them, **where appropriate**, to the Executive Committee with a recommendation as to whether payment should be authorised. All such claims must then be authorized by the Executive Committee before payment. Meeting costs may include those arising from: child care, transportation costs, meals, etc.

Moved by B. Holbrook, seconded by M. Birt

**Approved**

At the February 26, 2019 meeting, C. Fraser had spoken about Constitutional changes. One of these changes would be to encourage new members to become stewards. Currently, the Constitution states that:

**Article 7**

**7.4 Stewards**

**c) Eligibility Requirements**

A candidate must be a member and work within the area of jurisdiction for a period of more than one (1) year.

It has been suggested to reduce that time period to 6 months or 3 months vs 1 year, and a steward nomination form be included in the RCEA welcome correspondence. The constitution committee will need to determine a time line.

3. **President's Report – C. Fraser**

RCEA Constitution changes:

1. A committee will be formed and any changes that are needed or requested will be presented at the October 2019 AGM and then sent out to the membership for a vote.
2. A suggestion that the name of the Executive Committee should be changed to better reflect who and what this committee is and does.

National Day of Mourning is April 28, 2019. Held annually in Canada, the National Day of Mourning is dedicated to remembering those who have lost their lives, or suffered injury or illness on the job or due to a work-related tragedy. The RCEA will post a notice on the website.

National Health and Safety week is May 5-11, 2019 and the RCEA has been asked to join PIPSC and NRC in a video presentation. It will be posted on NRC MyZone.

C. Fraser has attended the following committee meetings since the last Executive meeting on Feb 26, 2019; with NRC: Impairment policy, this is an impairment on cannabis policy; electric car charging update, this will not occur most likely until 2020; NRC Workspaces, C. Fraser has walked through a few NRC buildings and looked at the Workspaces; NCOHS; JCC; and IRAP concierge.

C. Fraser has also attended: BAS, full council NJC, sub-committee Union Dues, SWOHS, UMR, and LRC.

There will be a union dues increase, effective July 1, 2019, of \$1 as per RCEA Constitution.

#### **Article 11 Membership Dues**

##### **11.1 Members**

1. a) At the beginning of each fiscal year, a \$1 dollar increase shall be applied to the monthly membership dues.

The RCEA has notified NRC of the increase, and NRC has put in the request to PSPC.

B. Holbrook mentioned that he heard that the charging stations for electric cars will be for profit, as in they will be charging more than the cost of electricity to charge cars. He also mentioned that the parking spaces were being narrowed and suggested that these issues be looked into. C. Fraser will look into both these issues.

#### **4. Finance Committee: – B. Holbrook**

a. Treasurer's Report Nos. 7, 8, and 9

B. Holbrook presented Treasurer's Reports Nos. 7, 8, and 9 for January 2019, February 2019, and March 2019.

R. Tom requested more information regarding the RBC life insurance offered to RCEA members. The RBC Group Life insurance policy is an extra life insurance policy that is offered to RCEA members, current and retired. It is separate from the life insurance offered through NRC. The premiums for the RBC insurance are collected by the RCEA and then remitted to RBC. Information on the insurance can be found on the RCEA website.

b. Investment Reports: January, February, and March

B. Holbrook presented the Investment Reports for January 2019, February 2019, and March 2019. None of the current investments have come due and no new investments were made. The next investment that is due to mature will be in the summer.

#### **5. Management Committee Recommendations – M. Zaluski**

An update on the Committees for Constitutional changes and elections. So far, there is 1 volunteer for the Constitution committee and no volunteers for the elections committee. We will need to increase the visibility and start asking people in order to get things rolling.

The server that is used by the RCEA office is getting older and starting to show its age and there have been some issues recently that is resulting in the office needing a new server. The estimate is around \$2500. The recommendation is to purchase a server for \$2500.

**MOTION:** “For the purchase of a server for approximately \$2500 plus other fees, to be decided and done by Marvin Zaluski at his convenience.”

Moved by B. Holbrook, seconded by C. Fraser

**Approved.**

## **6. Group Committee Reports – C. Fraser**

First meeting of the bargaining committees for AD, AS, CS, PG, and TO was on March 26th. The committee spoke about demands that would be common in all these agreements.

OP group first meeting has not been scheduled yet, but will be shortly.

### **Proposals for 2019 AGM**

M. Levesque, R. Tom, and M. Kalinic presented a proposal for the RCEA AGM to be held in Montreal in October 2019. Royalmount NRC rooms for the AGM and the Executive Committee meeting were discussed. NRC room approval will be requested by C. Fraser to NRC Labour Relations. Other AGM items including hotel accommodations and training for the Executive committee were discussed.

**MOTION:** “To hold the RCEA AGM 2019 in Montreal.”

Moved by M. Levesque, seconded by B. Holbrook

**Approved**

## **7. New Business**

C. Fraser reminded the stewards that she and Joan are willing to travel to any of the regions and locations in NCR. Should any steward or member wish them to come to their region or location to meet the members, arrangements will be made.

## **8. Adjournment**

Motion to adjourn: B. Holbrook

The meeting adjourned at 6:02 p.m.

Minutes prepared by S. Till

### **Frequently Used Acronyms**

AGM	Annual General Meeting
BAS	Bargaining Agents Side
COSH	Committee on Occupational Safety and Health
HRC	Human Resource Coordinator
HRG	Human Resource Generalist
JCC	Joint Consultation Committee
JLP	Joint Learning Program
LLMCC	Local Labour Management Consultation Committee
LR	Labour Relations
LRC	Labour Relations Council
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
NCOSH	National Committee on Occupational Safety and Health
NCR	National Capital Region
NJC	National Joint Council
PIPSC	Professional Institute of the Public Service of Canada
PSAC	Public Service Alliance of Canada
PSPC	Public Services and Procurement Canada
FPSLRB	Federal Public Sector Labour Relations and Employment Board
SWOHS	Service-Wide Committee on Occupational Health and Safety
TBS	Treasury Board Secretariat
UMR	Union Management Relations Committee