

MINUTES OF THE RCEA EXECUTIVE COMMITTEE MEETING

RCEA Office, 5300 Canotek Road, Suite 100, Ottawa, ON

June 13, 2018

5:00 p.m.

Members Present and Absent:

NRC:		Present	Absent
Fraser, Cathie	President, RCEA		√
Zaluski, Marvin	1 st Vice-President, DT, M-50	√	
Lévesque, Michelle	2 nd Vice-President, Montreal		√
Holbrook, Bernard	Treasurer, M-36, MSS, Ottawa	√	
Birt, Michael	AST, U-89		√
Fletcher, Shaun	AERO, M-2	√	
Hewitt, Daniel	DFS, M-4		√
Lussier, Steve	KM, M-55		√
Pelletier, Cara	HHT, M-54	√	
Peter, Bobby	AEP, M-50		√
Robertson, Sandra	AERO, M-13		√
Toll, Floyd	EME, M-12	√	
Whetter, Allan	ASPM, M-6	√	
Bricault, Kevin	Boucherville	√	
Cloutier, Martin	Edmonton		√
Condie, Janet	Saskatoon	√	
Desjardins, Véronique	Boucherville	√	
Doucet, Jacques-Andre	Fredericton		√
El Bahh, Bouchaib	Charlottetown	√	
Fahlman, Jason	Vancouver	√	
Gallant, Jeffrey	Halifax	√	
Macfarlane, Michelle	Oakville	√	
Santos, Nelson	London		√
Simard, R.-Michel	Saguenay	√	
Thompson, Shannon	Winnipeg	√	
Todd, Andrea	Saskatoon	√	
Tom, Roseanne	Montreal	√	
Walsh, Doug	St. John's	√	
Webber, Ralph	Penticton	√	

The meeting was called to order at 5:00 p.m. Marvin Zaluski, chaired this meeting.

1. **Approval of Agenda of the Executive Committee Meeting of June 13, 2018**

MOTION: “That the agenda of June 13, 2018 be approved.”

Moved by F. Toll, seconded by S. Fletcher

Approved

2. (a) **Approval of the Minutes – Executive meeting April 11, 2018.**

MOTION: “That the minutes of April 11, 2018 be approved.”

Moved by F. Toll, seconded by A. Whetter

Approved

(b) **Business arising from the Minutes of April 11, 2018.**

There were 2 items arising from the Management Committee Recommendations from the meeting held April 11, 2018.

There was a motion on the floor for a vote by the executive committee to be held online regarding the dues increase for the fiscal year 2018-2019. The question asked was “Should the dues increase be waived?” The majority of those who voted, voted “Yes.” Therefore, the dues increase will be waived for the fiscal year of 2018-2019.

Not all executive committee members voted and it was asked regarding why. It was determined that some of the requests may have been lost in spam folders.

C. Fraser was to request to NRC for the AGM to be held at M-50 with our own AV on October 23rd, 2018. Cathie Fraser contacted NRC for booking the M-50 auditorium. It has been approved. The RCEA has also booked, and Marvin has met with, Baldwin for the A/V. We have used this company twice before when the AGM was at the Stone House. The AGM will again be livestreamed with a link provided, and not on the NRC audio/visual system.

3. **President's Report – M. Zaluski**

The RCEA would like to thank and congratulate all of its members during National Public Service Week (NPSW). The members exemplary contribution to research in science is renowned in Canada and world-wide.

National Public Service Week was created in 1992, following the passage of the National Public Service Week: Serving Canadians Better Act. Its objective is to “recognize the value of the services rendered by federal public service employees” and to “acknowledge the contribution of federal public service employees to the federal administration.” NPSW was designed to promote pride in and recognition of the public service of Canada by providing internal recognition, and by raising Canadians’ awareness of the excellence of the public service.

RCEA Annual General Meeting (AGM)

All regional stewards are invited to come to Ottawa. An information package will be sent to the regional stewards in the upcoming week. The schedule for the week is as follows:

Monday October 22, 2018 - Pre-AGM Executive meeting.

Tuesday, October 23, 2018 - Training/Team Building and lunch for all stewards at RCEA office.
Tuesday, October 23, 2018 – AGM in M-50 Auditorium at 5:00 p.m.

Steward/Executive Committee reports must be submitted by the September Executive meeting for inclusion in the October meeting minutes. A report is required, as per the RCEA Constitution Article 6.8:

6.8 Annual and Special General Meetings

a) There shall be an Annual General Meeting of members. The purpose of the Annual General Meeting shall be to receive reports from the Executive Committee, Treasurer, and Group Committees on the performance of the Association since the last Annual General Meeting and to serve as a forum to discuss matters of interest to members.

Reports are to highlight significant union-related information from your research centre/building and be of interest to members in your area.

Memorandum of Understanding (MOU) on December Shut-down: The memorandum has been signed and is posted on the RCEA website. There are **4 full** working days required this year, as Monday Dec 24th will be a full day to make up, not a half day as in previous years.

2018 RCEA Audit: The 2018 Audit has begun and the in-house audit is scheduled for August 14-17. This is the first time in more than 20 years that a new auditor, McCay Duff, is being used and the initial documentation had to be prepared to start our file with them. We will keep you posted on the process and cost/savings.

Public Service Alliance of Canada (PSAC) Convention: C. Fraser travelled to Toronto where she represented the RCEA at the PSAC convention. While there, she visited members at 2 IRAP sites, Toronto and Oakville. She met members off site and off work hours.

4. **Finance Committee: – B. Holbrook**

- a. Treasurer’s Report Nos. 9, 10, & 11. (March, April, May 2018)
B. Holbrook presented the Treasurer’s Reports.

Report No. 9, 10, and 11 – There were no questions or clarifications for these reports.

- b. Investment Reports: March, April, May 2018
Investments are continuing to do well. There were no questions or clarifications regarding the investments.

- c. Budget Forecast for July 2018 to June 2019
B. Holbrook presented the draft budget to the Executive Committee. There were no questions regarding the budget.

MOTION: “That the draft budget for 2018-2019 be accepted.”

Moved by: Allan Whetter, seconded by C. Pelletier.

Approved.

5. **Management Committee Recommendations – M. Zaluski**

After a discussion with the Management Committee, it is recommended that a Smart TV would

improve the functionality of the conference room and update meetings. The Smart TV would display presentations for various meetings (i.e. Treasurer's Reports) and assist in facilitating video conferencing (i.e. Skype).

Printed materials such as agendas and the treasurer report would be displayed on the Smart TV, it would help in the reduction of printed materials at these meetings. The TV may need to be mounted on a mobile stand in case it is required in the larger meeting space outside the conference room.

Estimated cost for the Smart TV and stand to be \$1,500.

C. Pelletier inquired about a Smart Projector instead due to concerns regarding the effects of screen use. There was discussion regarding the merits of a projector versus a TV.

MOTION: "That a Smart Device for display for the conference room be purchased."

Moved by: B. Holbrook, seconded by S. Fletcher.

Approved.

6. Grievance Committee Report – M. Zaluski

There have been 5 grievances since the last Executive meeting, all dealing with the overpayment of an allowance. There was an agreement with NRC to have only a final level hearing and to bring all our legal arguments to that hearing. We were represented by RCEA legal counsel and are awaiting the decision.

Many other files were brought forth but they did not lead to grievances, included security interviews, WSIB files, meetings between members and management, other overpayment issues, and pay issues due to Phoenix.

7. Category and Group Committee Reports – M. Zaluski

The TO implementation of retroactive pay has caused numerous issues because of Phoenix. They are being solved on a case by case basis.

Implementation for AD, AS, PG and CS contracts has begun, we may encounter more Phoenix problems.

The OP agreement was signed on Wednesday May 23, 2018, and the NRC now has 120 days to implement.

If members have questions/issues with the implementation of their collective bargaining agreement, we encourage them to contact their pay and benefits advisor or the RCEA office.

When members contact us, we are trying diligently to figure it out with the help of NRC pay and benefits and/or Labour relations. Resolution to these problems range from explanations to issuing of emergency pays.

8. New Business

No new business.

9. Adjournment

Motion to adjourn: B. Holbrook.

The meeting adjourned at 5:55 pm.

Minutes prepared by S. Till

Frequently Used Acronyms

AGM	Annual General Meeting
BAS	Bargaining Agents Side
COSH	Committee on Occupational Safety and Health
HRG	Human Resource Generalist
JCC	Joint Consultation Committee
JLP	Joint Learning Program
LLMCC	Local Labour Management Consultation Committee
MOU	Memorandum of Understanding
NCOSH	National Committee on Occupational Safety and Health
NJC	National Joint Council
PIPSC	The Professional Institute of the Public Service of Canada
PSAC	Public Service Alliance of Canada
PSLREB	Public Sector Labor Relations and Employment Board
SWOSH	Service-Wide Committee on Occupational Safety and Health
TBS	Treasury Board Secretariat
UMR	Union Management Relations Committee