

MINUTES OF THE RCEA EXECUTIVE COMMITTEE MEETING

RCEA Office, 5300 Canotek Road, Suite 100, Ottawa, ON

September 26, 2017

5:00 p.m.

Members Present and Absent:

NRC:		Present	Absent
Fraser, Cathie	President, RCEA	√	
Zaluski, Marvin	1 st Vice-President, ICT, M-50	√	
Lévesque, Michelle	2 nd Vice-President, Montreal	√	
Holbrook, Bernard	Treasurer, M-36, MSS, Ottawa		√
Joan Van Den Bergh	Negotiator	√	
Beasley, Jim	AERO, U-61	√	
Birt, Michael	AST, M-2	√	
Fletcher, Shaun	AERO, M-2	√	
Hewitt, Daniel	DFS, M-4		√
Lowery, Mark	CONST, M-24	√	
Lussier, Steve	KM, M-55, AD Chair		√
Pelletier, Cara	HHT, M-54	√	
Robertson, Sandra	AERO, M-13		√
Toll, Floyd	EME, M-12, TO Chair		√
Smith, Shannon	AERO, M-7		√
Whetter, Allan	ASPM, M-6	√	
Zerhloul, Amal	CONST, M-23A	√	
Benson, Vaughan	St. John's		√
Cloutier, Martin	Edmonton	√	
Condie, Janet	Saskatoon	√	
Desjardins, Véronique	Boucherville	√	
Doucet, Jacques-Andre	Fredericton	√	
El Bahh, Bouchaib	Charlottetown	√	
Gallant, Jeffrey	Halifax	√	
Macfarlane, Michelle	Oakville	√	
Melnychuk, Geoffrey	Victoria	√	
Polvi, Sandra	Saskatoon		√
Saini, Jack	Vancouver	√	
Santos, Nelson	London	√	
Simard, R.-Michel	Saguenay	√	
Tom, Roseanne	Montreal		√

The meeting was called to order at 5:02 p.m. Cathie Fraser, chaired this meeting.

1. **Approval of Agenda of the Executive Committee Meeting of September 26, 2017**

MOTION: “That the agenda of September 26, 2017 be approved.”

Moved by Amal Zerhloul, seconded by Michael Birt

Approved

2. **Approval of the Minutes – Exec meeting June 14, 2017 –**

The minutes from the June executive committee meeting were unavailable and will therefore be approved at the at October 23rd executive committee meeting.

(b) **Business arising from the Minutes of June 14, 2017**

No new business arising.

3. **President's Report – C. Fraser**

Since the last Executive meeting the Office has been kept busy.

The office move happened on August 28th, 2017, and the new office space is working out well. The Skyline management company are attentive. The space has much better ventilation. The internet is now high speed. We have a voice over IP telephone system, which will save on long distance, and a Versature phone system which will eliminate extremely high Bell bills.

The annual audit was conducted by Deloitte the week of August 8.

The AGM Guest speaker will be NRC President Iain Stewart

The RCEA's 2017 AGM will be held on Tuesday, October 24, 5 p.m. EST. It will be held in Ottawa at the M-50 Auditorium, Montreal Rd campus. NRC is allowing us to use their videoconference services. The RCEA Stewards will be reserving AV compatible rooms in your facility and someone will be there to set up the dial-in protocol.

AGM steward annual reports can be submitted to me, or to the RCEA office, and can be presented at the October Executive meeting.

Steward Training for new stewards or refresher will be given by Marvin Zaluski after the Monday October 23 Executive meeting.

There was a large turnout for the dental cyclical review online survey and there will be also be a PSHCP survey. It is on the RCEA website now under Latest News. Please encourage all members to fill the survey out.

Meetings the RCEA has attended since the last Executive: National Committee on Occupational Safety and Health (NCOSH) meeting in June, and another in September where Mike Vandenhoff, Shaun Fletcher and Joan Van Den Bergh attended. There was a Joint Consultation Committee (JCC) meeting in June and September. Minutes for these meetings can now be found on the RCEA website.

I have attended several National Joint Council (NJC) meetings including Service Wide Occupational Health and Safety (SWOHS), Union Management Relations Committee (UMR), and the national NJC seminar was held on September 20th. A Bargaining Agents meeting was held on September 19th.

The technical committee for the Employee Wellness Support Program (EWSP) has met 9 times, almost every 3 weeks, since December 2016, and this committee presented to the steering committee on September 25, which I sit on. The next meeting for the steering committee will be in December.

4. **Finance Committee:** – C. Fraser

a. Update and approval of 2017 audit

Cathie Fraser sent out a revised draft of the 2017 audit Financial Statement to all stewards on October 17, 2017. It was accepted unanimously.

A complete report of the 2017 Audit will be presented at the Annual General Meeting on October 24, 2017, by Bernard Holbrook, Treasurer.

5. **Management Committee Recommendations** – M. Zaluski

Nothing to report at this time.

6. **Grievance Committee Report** – J. Van Den Bergh

Since the last Exec meeting, 11 grievances have been filed, 7 of which are TO generic mapping grievances. The RCEA and the NRC need to develop the grievance process for these mapping grievances, as they don't fall squarely into either the normal classification grievance mold or the normal job description grievance mold. The RCEA has had one meeting with NRC on this and more will be scheduled in order to move forward. Several of these grievances have been filed to protect time limits. More in-depth reviews of the merits will take place once the process has been agreed upon.

7. **Category and Group Committee Reports** - J. Van Den Bergh

Collective bargaining is ongoing.

a) Admin. Support Group (AD)

Expedited bargaining is taking place for the AD, AS and PG groups

b) Admin Services Group (AS)

Expedited bargaining is taking place for the AD, AS and PG groups

c) CS Group (CS)

Expedited bargaining will shortly commence for the CS Group.

d) Operational Category (OP)

The OP Group will shortly commence normal face to face bargaining with NRC.

e) Purchasing Group (PG)

Expedited bargaining is taking place for the AD, AS and PG groups

f) Technical Group (TO)

We have reached a tentative agreement with NRC for the TO group. A ratification vote will be sent to all TO members on Friday October 6th, with a 3-week turn-around.

8. **New Business**

No new business.

The meeting adjourned at 5:46 pm.

Minutes prepared by Shelagh Till

Frequently Used Acronyms

BAS	Bargaining Agents Side
COSH	Committee on Occupational Safety and Health
HRG	Human Resource Generalist
JCC	Joint Consultation Committee
LLMCC	Local Labour Management Consultation Committee
MOU	Memorandum of Understanding
NCOSH	National Committee on Occupational Safety and Health
NJC	National Joint Council
PIPSC	The Professional Institute of the Public Service of Canada
PSAC	Public Service Alliance of Canada
SWOSH	Service-Wide Committee on Occupational Safety and Health
TBS	Treasury Board Secretariat
UMR	Union Management Relations Committee